APPLICATION RECEIPT NUMBER

**SOCIALLY ENGAGED ART SUPPORT GRANT FY2023**

**GRANT APPLICATION FORM**

Dear Mr. Yoshihisa Kawamura / Chairman, Kawamura Arts and Cultural Foundation

As I would like to apply the Socially Engaged Art Support Grant FY 2023 I am submitting you the application requirements as below. I agree that all personal information described in the application forms may be used by Kawamura Arts and Cultural Foundation.

|  |  |  |
| --- | --- | --- |
| NAME  OF APPLICANT |  | □ INDIVIDUAL □ ORGANIZATION |
| ADDRESS |  | |
| CONTACT |  | |
| TEL: | FAX: |
| E-mail: | |
| PERSON IN CHARGE |  | |

|  |
| --- |
| PROJECT NAME OF SUBISSION |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| APPLYING GRANT AMOUNT |  | JPY | TOTAL  COST OVERVIEW (tentative) |  | JPY |

|  |  |
| --- | --- |
| PROJECT PERIOD |  |
| PROJECT LOCATION  venue name, area,  prefecture, etc. |  |

■Please indicate if the applying project will be receiving any other grants or subsidies (tentative applications to be included)

|  |  |  |
| --- | --- | --- |
| NAME | AMOUNT (CURRENCY: JPY) | DETAILS (PURPOSES, ETC.) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

■ **PROJECT OVERVIEW**

|  |
| --- |
| ① PURPOSE/CONCEPT AND BACKGROUD/HISTORY OF THE PROJECT |
|  |
| ② CONTENT OF PROJECT (programs, communities, staffs, etc.) |
| Please check the box to indicate which of the following is the subject of your grant: 　Project Grant □ 　Project Prototype Grant □ |
| ③PROJECT SCHEDULE |
|  |

|  |
| --- |
| How would you describe the meanings and pervasive effects born by this project within its field, related area, and the society? |
|  |
| Please describe in detail the management structure of this project to lead to its completion |
|  |
| Please describe the characteristics of the project's activities in COVID-19 infections. |
|  |

■**INCOME** ■**EXPENDITURE (UNIT: JPY)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| OTHER INCOMES | |  | PROJECT EXPENSES | |
| ITEM | BUDGET | ITEM | BUDGET |
| ENTRANCE FEE |  | VENUE EXPENSES |  |
| CO-HOST BORNE EXPENSES |  | PUBLICITY EXPENSES |  |
| GRANT/SUBSISIDY FROM OTHER FOUNDATIONS |  | TRAVELING EXPENSES |  |
| DONATIONS/SUPPORT MONEY |  | HONORARIUM FEES |  |
| OTHERS  （ ） |  | OTHERS  （ ） |  |
|  |  |  |  |
|  |  | SUBTOTAL（A） |  |
|  |  | ADMINISTRATIVE EXPENSES | |
|  |  | PERSONNEL EXPENSES |  |
|  |  | COMMUNICATION  EXPENSES |  |
|  |  | SUPPLY EXPENSES |  |
| SUBTOTAL（A） |  | OTHERS  （ ） |  |
| APPLYING AMOUNT OF THIS GRANT（B） |  |  |  |  |
| PRIVATE FUND（C） |  | SUBTOTAL（B） |  |
| TOTAL (A)+(B)+(C) | JPY | TOTAL (A)+(B) | JPY |

|  |  |
| --- | --- |
| INELIGIBLE EXPENDITURES | ◯Production cost for pamphlets/leaflets distributed with charge (writing honorarium, printing cost, etc.)  ◯Upgraded transportation ticket fares (first class, business class, green car supplemental charges, etc.)  ◯Venue cost when using venues installed or operated by yourself |

■**INELIGIBLE EXPENDITURES (IN GENERAL)**

|  |
| --- |
| ◯Purchase expenses which would become property of the applicant/organization (office machinery, office supplies, etc.)  ◯Maintenance cost, administration cost of office (office rent, payroll cost, homepage operational cost, etc.)  ◯Commission fee paid to government/financial organizations (visa costs, documentary stamp fees, bank commission fees, oversea remittance charges, etc.)  ◯Others (personal supplies, souvenirs, charges toward electronic money cards, etc.)  ◯Unspecific costs (e.g. reserve funds, maintenance fees, etc.) |